



An appointment for Aboriginal and Torres Strait Islander people, who are strongly encouraged to apply.

Only Indigenous Australians are eligible to apply, as this position is exempt under the Special Measure Provision, Section 12 (1) of the Equal Opportunity Act 2011 (Vic).

Aboriginal Communications & Engagement Officer

Support meaningful research within the STRONG kids, STRONG future team!

The Aboriginal Communications & Engagement Officer is based within the **STRONG kids, STRONG future** team in the Department of Paediatrics, the University of Melbourne. This role will play a key role in communication and engagement activities within the ASQ-STEPS research program.

- Support responsive engagement and collaboration with partnering stakeholders
- Incorporate cultural knowledge into communication and engagement approaches
- Make sure research information is shared in relevant and accessible ways

We work in partnership with community on activities focused on research, development, training, and implementation of culturally appropriate development measures for Aboriginal and Torres Strait Islander children.

JOB NUMBER	0060618
CLASSIFICATION	UOM 5
SALARY	\$79,961 – \$91,844 a year (pro-rata)
SUPERANNUATION	Employer contribution of 17%
WORKING HOURS	Part time (3 days/week; 0.6FTE)
BASIS OF EMPLOYMENT	Fixed-term contract available for 12 months

Applications close Tuesday 12th March 2024

About You

You possess strong interpersonal skills, specifically an effective ability to engage with community stakeholders, as well as advocacy skills, adaptability to changing contexts, and strong written and verbal communication abilities. You have a clear willingness to learn, engage in self-reflection, and participate in professional development, in addition to your attention to detail and organisational skills.

You will:

- Be enthusiastic and committed to improving developmental outcomes for Aboriginal and Torres Strait Islander children.
- Have experience in engagement, community consultation and knowledge translation.
- Work effectively and professionally as part of a team, with the capability to complete tasks independently following appropriate learning opportunity.
- Be open to opportunities to build engagement and research skills and actively engage in mentoring processes.

About the Role

Working with the STRONG kids, STRONG future team, you will play a key role in communication and engagement activities within the ASQ-STEPS research program. This includes:

- Facilitating engagement activities, identifying and maximizing opportunities for stakeholder involvement.
- Develop materials to support project promotion, engagement, and knowledge translation.
- Lead communication and engagement with the ASQ-STEPS Indigenous Reference Group, maintaining clear records of engagement activities and follow-up actions.
- Undertake fieldwork tasks, including interviews and discussions with Aboriginal and Torres Strait Islander individuals, presenting research activities and findings in diverse community and professional contexts.

Application requirements

- Resume
- Cover Letter outlining your interest and experience



Apply now

**Learn more
about the
ASQ-STEPS**

**Visit our
website**